## Sample script for an Al-Anon group service meeting

We want to make knowledge-based decisions and encourage everyone to participate. When there is conflict, we try to presume good will, remember it's healthy to disagree respectfully and consider which Step, Tradition or Concept can provide guidance. Please limit comments to 30 seconds, avoid repeating what has already been said, and don't interrupt another member. Giving everyone a chance to share information and ask questions is often enough to form a group conscience. If we feel it's necessary, we can suggest a motion, discuss it and vote on it. If we run out of time, we'll table unfinished items until the next business meeting.

- 1. May we have a note-taker?
- May we have a timekeeper? Thanks! Please set a timer for 8 minutes, then 2 minutes. [This group's service meeting is 10 minutes long.]
- 3. First we'll list old business items. Note-taker, will you please list carried-forward business items?
- 4. Are there any new business items?
- 5. May we have reports from service positions? (reports from Group Representative, Treasurer, etc.)
- Now we will discuss business items [Discuss old business items, new business items, anything time pressing, whatever group decides by group consensus]